

## International Professional Engineer (IntPE (UK))

### Registration Application Form

Admission to the UK Section of the International Register of Professional Engineers is open to registered Chartered Engineers (CEng) who have completed:

- at least **seven years of Engineering experience since graduation**, including
- at least **two years in responsible charge of significant engineering work**,
- and who are **undertaking relevant Continuing Professional Development (CPD)**.

This form, plus supporting documentation, must provide the Engineering Council with sufficient evidence of the achievement of these requirements that compliance with them can be quickly and effectively assessed and verified. Applicants should ensure they have read the accompanying guidance notes before completing this form.

#### Supporting Documentation

- **Engineering experience record** which clearly details your personal responsibility and accountability
- **Organisation charts** which show your position in your company
- **Detailed CPD record** covering the last 24 months
- A copy of each of your **degree certificates**

#### Personal Details

<b>Title (Dr/Mr/Mrs etc.)</b>	<b>Forenames</b>	
<b>Surname</b>		<b>Date of birth</b>

#### Contact Details

<b>Address</b>	<b>Telephone</b>
	<b>Email</b>
<b>Postcode</b>	<b>Country (if not UK)</b>

### Academic Qualifications

University or other HEI name	Degree course title and award, e.g. MEng, BEng (Hons)	Year of graduation
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### Institution Membership and Engineering Council Registration

Engineering Council licensed professional engineering institution through which CEng registration has been achieved	Institution Membership Number
Engineering Council Registration Number	Engineering Council registration date

### Checklist

(Tick all boxes to indicate documents are enclosed)

I have attached the following required items:

- Engineering experience record
- Organisation charts
- CPD record covering the last 24 months
- A copy of each of my degree certificates
- The application fee of £105

***This form and all accompanying documentation should be sent to your Institution***

<b>For Institution staff use only</b> [Tick boxes to confirm enclosed. If any of these are missing, they should be obtained from the applicant before signing and dating the form.]			
<b>£105 application fee enclosed?</b>	<input type="checkbox"/>	<b>Engineering experience record attached?</b>	<input type="checkbox"/>
<b>Organisation chart(s) attached?</b>	<input type="checkbox"/>	<b>24 month CPD record attached?</b>	<input type="checkbox"/>
<b>Degree certificate(s) attached?</b>	<input type="checkbox"/>		
<b>Signed (application satisfactory)</b>		<b>Date</b>	

**Record of engineering experience since graduation**

*This must be a maximum of 4 pages, clearly identifying your personal involvement in, and responsibilities for, significant engineering work. It must be written in chronological order, starting with the earliest relevant engineering/technical career experience.*

**Before completing, please read IntPE (UK) Applicant Guidance Notes.**

<b>Dates</b>	<b>Employer (If self-employed consultant, please provide client name)</b>	<b>Job Title</b>	<b>Major personal job responsibilities and activities</b>

*(To be written in first person singular tense)*

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**Record of Continuing Professional Development (CPD) for the past 24 months**

*Maximum of 7 pages per calendar year*

***Before completing, please read IntPE (UK) Applicant Guidance Notes.***

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