



EUR ING Registration Applicant Guidance Notes

This guidance document will help you, the applicant, complete the application form correctly. Incorrect information or lack of appropriate supporting evidence may result in a delay in processing your application.

The Application Process

The European Engineer (EUR ING) register is operated by ENGINEERS EUROPE. The title is awarded by ENGINEERS EUROPE, following scrutiny of applications by its European Monitoring Committee.

Applications for European Engineer registration are submitted directly by candidates via the application tool on [ENGINEERS EUROPE website](#), where it is checked by the Engineering Council and then submitted to the European Monitoring Committee (EMC).

Personal Information

This is self explanatory although you should use your personal email address rather than a work one. If you change employer, your personal email will allow you to continue to receive EUR ING related emails and access the E-Tool.

Add new studies:

HEI = Higher Education Institution = University
FCD = First Cycle Degree = Bachelor – usually 3 or 4 years
SCD = Second Cycle Degree = Master – usually 1 or 2 years
SCD Integrated = Integrated Master (MEng) – usually 4 years

To check if your degree is listed on the EEED Database, click the link to EEED database on the application form and search and select your University first, then do the same for your Programme. Check the 'actual' and 'historical' tabs in the EEED database to identify the programme from which you graduated.

If your degree is not listed on the EEED Database, manually add the details to the appropriate fields.

A copy of the degree certificate (and if possible a breakdown of units/modules) must be attached for verification purposes.

Do not provide information about further education, as this information is not required.

If you do not have a Bachelor degree, you are required to demonstrate at least 10 years' experience at a suitable level and fill in the Career Learning Assessment section below.

Add new registration:

When printed this becomes an uncontrolled document. Please check the website for the most up to date version.

Add here your IEng or CEng title and attach the certificate. This must be the Engineering Council's certificate, not the one you received from the Institution you are a member of (i.e. ICE, IET, IMechE etc.).

Career Learning Assessment:

This section is only mandatory for applicants without a Bachelor degree. However, you may upload information in this section if you feel that would add to your application.

This section is for you to provide brief details of how you can demonstrate that you have acquired professional engineering competences in a number of areas. You may not be able to demonstrate work experience in every area therefore you must demonstrate sufficient experience in the majority of the competences in each of the experience criteria. Your response to each section should not exceed 250 words and should demonstrate how you have applied your knowledge, skills and professional attitude in your engineering work since graduation.

Professional Engineering Experience

Please include a chronology of your professional engineering job titles/brief job description with dates. A letter from your employer must be attached for at least the most recent 3 roles listed. The letters must be signed by your employers and confirm the position you held and the period to/from. If you are self-employed or a consulting engineer, the letters should be from recent clients.

Do not submit a CV, as these will not be considered.

Continuing Professional Development (CPD)

This section is only mandatory for EUR ING renewals (i.e.5 years from the date of the initial application). However, you may upload information in this section if you feel that it would add to your application.

Certification by Candidate

You should check the relevant boxes and ensure that all provided information is correct before submitting the application.

Payment of application fee:

Once your application has been checked for completeness by the Engineering Council and is ready for submission to the European Monitoring Committee (EMC), you will be contacted with instructions on how to pay the application fee. Please note that your application will not be submitted unless the payment has been made.