

## International Engineering Technician (IntETn (UK))

### Registration Application Form

Admission to the UK Section of the International Register of Engineering Technicians is open to registered Engineering Technicians (EngTech) and Information and Communications Technology Technicians (ICT *Tech*) who:

- Have at least **one year of Engineering experience since graduation**,
- And who are **undertaking relevant Continuing Professional Development (CPD)**.

This form should be used by applicants who have been registered with the Engineering Council for more than 12 months. If you have been registered as an EngTech or ICT *Tech* for less than 12 months please contact the Engineering Council before applying via your registering institution.

This form, plus supporting documentation, must provide the Engineering Council with sufficient evidence to enable compliance with these requirements to be quickly and effectively assessed and verified. Applicants should ensure they have read the accompanying guidance notes before completing this form.

### Supporting Documentation

- **Engineering experience record** which clearly details your personal responsibility and accountability
- **Detailed CPD record** covering the last 24 months
- A copy of each of your **certificates** for any engineering or ICT technician education undertaken.

### Personal Details

<b>Title (Dr/Mr/Mrs etc.)</b>	<b>Forenames</b>	
<b>Surname</b>		<b>Date of birth</b>

### Contact Details

<b>Address</b>	<b>Telephone</b>
	<b>Email</b>

<b>Postcode</b>	<b>Country (if not UK)</b>
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#### Qualifications

<b>Education institution name</b>	<b>Academic qualification title and award, e.g. HND, HNC, BTEC</b>	<b>Year of graduation</b>
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#### Institution Membership and Engineering Council Registration

<b>Engineering Council licensed professional engineering institution through which EngTech or ICTTech registration has been achieved</b>	<b>Institution Membership Number</b>
<b>Engineering Council Registration Number</b>	<b>Engineering Council registration date</b>

#### Checklist

(Tick all boxes to indicate documents are enclosed)

I have attached the following required items:

- ☐ Engineering experience record (this must be provided on the attached form)
- ☐ CPD record covering the last 24 months
- ☐ A copy of each of my relevant qualification certificates
- ☐ The application fee of £105

<b>For Institution Staff use only</b> [Tick boxes to confirm enclosed. If any of these are missing, they should be obtained from the applicant before signing and dating the form.]			
<b>£105 application fee enclosed?</b>		<b>Engineering experience record attached?</b>	
<b>Education certificate(s) attached?</b>		<b>24 month CPD record attached?</b>	
<b>Signed (application satisfactory)</b>		<b>Date</b>	

**Record of engineering experience since registration**

*This must be a maximum of 4 pages, clearly identifying your personal involvement and responsibilities. It must be written in chronological order, starting with the earliest relevant engineering/technical career experience.*

***Before completing, please read IntETn (UK) Applicant Guidance Note***

Dates	Employer (If self-employed consultant, please provide client name)	Job Title	Major personal job responsibilities and activities

*(To be written in first person singular tense)*

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**Record of Continuing Professional Development (CPD) for the past 24 months (or since registration if less)**

*Maximum of 7 pages per calendar year*

***Before completing, please read IntETn (UK) Applicant Guidance Note***

Date	Duration	Activity and brief description	Benefit gained

*(To be written in first person singular tense)*

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