



GUIDELINES FOR INSTITUTION CODES OF CONDUCT

The Code of Professional Conduct of each licensed professional engineering institution should place a personal obligation on its members to act with integrity and in the public interest. It should be worded in such a way as to encourage members to act in accordance with the Statement of Ethical Principles published by the Royal Academy of Engineering and the Engineering Council.

Institutions shall ensure that they have appropriate disciplinary processes in place to deal with breaches of their Codes of Conducts.

Specifically, Codes of Conduct should oblige members to:

1. Act with due skill, care and diligence and with proper regard for professional standards
2. Prevent avoidable danger to health or safety.
3. Act in accordance with the principles of sustainability, and prevent avoidable adverse impact on the environment and society.
4. Maintain their competence, undertake only professional tasks for which they are competent, and disclose relevant limitations of competence.
5. Accept appropriate responsibility for work carried out under their supervision.
6. Treat all persons fairly and with respect.
7. Encourage others to advance their learning and competence.
8. Avoid where possible real or perceived conflict of interest, and advise affected parties when such conflicts arise.
9. Observe the proper duties of confidentiality owed to appropriate parties.
10. Reject bribery and all forms of corrupt behaviour, and make positive efforts to ensure others do likewise.
11. Assess and manage relevant risks and communicate these appropriately.
12. Assess relevant liability, and if appropriate hold professional indemnity insurance.
13. Notify the Institution if convicted of a criminal offence or upon becoming bankrupt or disqualified as a Company Director.
14. Notify the Institution of any significant violation of the Institution's Code of Conduct by another member.